

**PGOLID Board Meeting**  
**April 22<sup>nd</sup>, 2020 5:00pm**  
**Meeting held online**

Board Members Present: Erika Gilsdorf, Paul Horstmann, Dave Stene, Bert McDonough, Bob Leonard, Arlan Swenson, John Kruse, Dave Gordon, Dave Haarstad,

Others Present: Moriya Rufer Houston Engineering, Howard Fullhart MN DNR, Steve Henry PGOLID Lake Coordinator

Chair McDonough called the meeting to order at 5:00pm and the pledge of allegiance was recited.

Introductions: The Board members and Guests spoke about where they were calling into the meeting from and a brief update on their spring.

The Agenda was presented.

Additions to the Agenda were Accounting System under Legal Compliance and AIS Rapid Response as New Business.

A motion to approve the Agenda as updated was made by Stene and seconded by Haarstad.

Ayes All

#### Minutes

The December minutes were reviewed.

Horstmann made a motion to approve the minutes and Gilsdorf seconded it. Ayes all.

#### Treasurer

The Treasurer's report was presented by Swenson.

Kruse made a motion to approve the Current Financial Report and approve the current Claims and Disbursements. Stene seconded. Ayes all.

The Annual Financial Report was presented by Swenson. Kruse made a motion to approve the Annual Report and Leonard seconded it. Ayes All.

An Audit and Surety Bonds were discussed. Horstmann made a motion to explore retaining an Auditor for 2020 and obtain \$25,000 in insurance as a Surety Bond. Leonard seconded the motion. Ayes all.

#### Legal Compliance Matters

Designation of Depositories – Haarstad made a motion to approve Bell State Bank as depository for PGOLID funds. Swenson seconded. Ayes all.

Conflict of Interest – The Board discussed multiple types of conflicts of interest including perceived and implicit and agreed upon notification requirements.

Bids/Contracts- Over \$175,000 needs to be bid, \$175,000 to \$25,000 or less can be by quotes or direct negotiation. All contracts should be approved by the Board annually.

Open Meeting Law – Open meeting requirements were discussed and reviewed, especially as relates directly to the current COVID-19 pandemic.

Accounting System- The Board discussed obtaining an accounting system for use by the Treasurer. CTAS is a system commonly used by local governments and costs \$300 as a one time charge. Horstmann made a motion to purchase CTAS for PGOLID use it was seconded by Haarstad. Ayes all.

#### Board Reports

RMB Contracts & Liaison – The current contracts and budgets will be reviewed by Committee members.

Mosquitos- Clarke will be spraying starting soon.

Waterflow Agreements – Moriya Rufer from Houston Engineering offered to help obtain a copy of the Waterflow Agreement with Cormorant Lakes.

Communications and Education: The Committee met remotely and review plans for 2020 including articles, Beach Captain engagement, and partner organization coordination. A refrigerator magnet was discussed as an outreach method.

#### Dam Project Updates

Moriya Rufer from Houston Engineering presented updates on the Prairie and Lizzie Rapids Restoration project. Both projects are nearing completion. Finalizing the Fish Lake Project was discussed. Access and observation stones will be placed and the access road cleaned up and reseeded. Haarstad made a motion to approve the \$5000 cost to finalize the Fish Lake Dam project and Stene seconded. Ayes all. There is a payment due to Hough for the Prairie Lake and Lake Lizzie projects in the amount of \$310,393.12. Kruse made a motion to approve payment to Hough and Leonard seconded it. Ayes all.

Howard Fullhart from MN DNR presented on an opportunity to restore the Elizabeth Dam to rapids. MN DNR needs a project administrator for a site survey and requested PGOLID's assistance. Gilsdorf made a motion that PGOLID agree to enter into a Joint Powers Agreement for a Site Survey for the Elizabeth Dam to Rapids Project to be performed by Houston Engineering and paid for by MN DNR, not to exceed \$25,000 Stene seconded, Ayes all.

#### Buoy Program

McDonough and Haarstad visited with Superior Lakeside and Bob Leonard spoke with the owner. Superior is interested in installing the buoys in appropriate locations and with due care. For 2020 PGOLID will continue with Superior and provide location assistance through the Lake Coordinator.

The Lake Coordinator report was presented. PGOLID received a MN DNR grant to treat Curly Leaf Pondweed. Several meetings were held with partner groups. The 2020 Lake and Stream Monitoring plan is complete and the Lake Management Plan Update is almost complete.

The Rapid Response Plan was discussed and outlined for the Board as a whole. Input on the Actions and Individuals template was requested for the upcoming Rapid Response online meeting

The next Board meeting on May 20th was discussed. It may be in person but plans are in place for online meetings, the time set as 5pm.

Gilsdorf made a motion to adjourn, Swenson seconded. Ayes all  
Meeting Adjourned at 7:02pm

Respectfully submitted,